



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

STUDY SESSION MINUTES

January 09, 2024, 5:00 PM

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

Call to Order Time: 5:00 PM

Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President	X		
Maryellen (Missy) Hill, Clerk	X		
William C. (Billy) Sehmel	X		
Kurt Grimmer	X		
Laurel Kingsbury	X		

Quorum: Yes

ITEM 1 Board Discussion

1a. Board Enrichment and Engagement Discussion

PowerPoint Presentation by Executive Director Bujacich, Director of Recreation Tracy Gallaway, Executive Assistant, and Board Secretary Robyn Readwin

Board Comments: August recess makes sense. Keep the first Tuesday, September meeting manageable due to back to school and holiday. Open and flexible to keep district business moving. Also, consider first Tuesday of November and elections. **Staff:** Move forward with this schedule, keep open communication, and be intentional about the agenda.

The board agreed to schedule the annual Board Retreat on March 30, 2024.

Board Comments: Very excited for programming to include mobile recreation program. Excited to see Peninsula Gardens on this year's plan. Board Committee work is very helpful and I appreciate having agendas ahead of time. What is the intention of having two commissioners, my input would be to have one be the lead and one as back-up. Historical background and balance across board. Now we do have five committees.

Staff feedback: It has been helpful to have Commissioners find substitutes if they cannot make it, and it gives additional perspective. Add this to committee agendas for discussion. **Board Comments:** The recreation services commissioner would be suited to be a YMCA Advisory Council representative. Commissioner Kingsbury is happy to get more information about the Tacoma Narrows Airport Advisory Commission from Commissioner Grimmer for future meetings.



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Legislative Funds: This is a way to share with commissioners or get support. The designation process looks good. Having fund flexibility and a formalized process is nice to provide clarity and inclusion. **Staff:** Add to written policy—report on funds regularly.

ITEM 2 Adjournment Time: 5:57 PM

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on 1/23/2024

M. Hill
Maryellen (Missy) Hill, Board President

L. Kingsbury
Laurel Kingsbury, Board Clerk

A. Bujacich
Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary